

UCCSN Board of Regents' Meeting Minutes August 9-10, 1996

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BOARD OF REGENTS

UNIVERSITY AND COMMUNITY COLLEGE SYSTEM OF NEVADA

August 9, 1996

The Board of Regents met on Friday, August 9, 1996, in the Great Basin Theatre at Great Basin College, Elko, Nevada.

Members present: Mr. Madison Graves, II, Chair

Ms. Shelley Berkley

Dr. Jill Derby

Dr. James Eardley

Mrs. Dorothy S. Gallagher

Mr. David L. Phillips

Mrs. Carolyn M. Sparks

Members absent: Mr. Mark Alden

Mr. Joseph M. Foley

Mr. Daniel F. Klaich

Mrs. Nancy Price

Others present: Chancellor Richard S. Jarvis

General Counsel Donald Klasic

Vice Chancellor John Richardson

Vice Chancellor Tom Anderes

President Joseph N. Crowley, UNR

President Carol Harter, UNLV

President Richard Moore, CCSN

President James Randolph, WNCC

President Ronald Remington, GBC

Vice President John Hess, DRI

President Kenneth Wright, TMCC

Secretary Mary Lou Moser

Also in attendance were Faculty Senate Chairs Peggy Urie, UNR;

John Sagebiel, DRI; Larry Hyslop, GBC; Nancy Master, UNLV; Joanne

Vuillemot, CCSN; Richard Stewart, WNCC; Christopher Gaub, Vice

Chair, System Administration; Steven Streeper, TMCC. Student

Government leaders were also present: Dan Oster, UNR; Aaron

Rosenthal, UNLV; Luis Valeria, Nevada Student Affairs Director,

UNLV; Jeff Salisbury, Treasurer, ASB, GBC; Jennifer Lee, ASTM;

Lea Williams, USA, WNCC; and Joyce Marshall, GSA, UNLV.

Chair Madison Graves called the meeting to order at 7:30 A.M.

with all Regents present except Mr. Alden, Mr. Foley, Mr. Klaich
and Mrs. Price.

1. Closed Session

Upon motion moved to a closed session in compliance with
NRS 241.030, for purposes of discussion of the character,
alleged misconduct, professional competence or physical or
mental health of an employee(s) of the UCCSN.

Mrs. Sparks moved that the Board hold a closed session. Dr.
Eardley seconded. Motion carried.

The Board reconvened at 8:40 A.M. with all Regents present except
Mr. Alden, Mr. Foley, Mr. Klaich and Mrs. Price.

2. Introductions

None.

3. Chair's Report

Chairman Graves commented that he felt one of the most important advancements the Regents have made is the annual evaluation of the Presidents which includes a self-evaluation. Chairman Graves extended an apology to all of the Presidents on behalf of the entire Board of Regents for the unfortunate incident that occurred in Las Vegas when a President's self-evaluation was leaked to the Press. He reported that steps have been taken to prevent this from happening in the future and extended his deepest apologies to President Harter.

Chairman Graves observed that one of the Board's most dedicated and committed Regents, Carolyn Sparks, was attending her last meeting in Elko and felt that she had a lot of memories to take with her.

Ms. Berkley echoed Chairman Graves' apology to President Harter and felt it was an outrageous travesty and a tremendous insult to the integrity of the Board and the Chancellor since they have worked very hard to develop the evaluation process. Ms. Berkley requested time on the agenda to share her suggestions for a solution to this problem. Chairman Graves suggested this be discussed during new business.

4. Chancellor's Report

Chancellor Richard Jarvis stated he received a request from Regent Klaich to address cost containment and efficiency efforts and suggested the Presidents incorporate cost containment in their reports on a regular basis.

President's Reports:

President Moore reported that his staff is there to help adults learn. He stated that one year ago one classified person helped over 250 people register for classes. Recently one person enrolled over 390 people. In the academic area, one professional staff assisted over 280 people.

Overall, more than 6000 people were assisted without the help of additional staff and all were handled in a humane and gentle manner because CCSN employees are becoming more and more customer service oriented. President Moore proudly reported that productivity has increased 30% without cost to taxpayers.

President Randolph reported that WNCC has implemented a number of changes and improvements in the area of cost containment. Examples include: the installation of cost-sav-

ing motion detection lights in classrooms; consolidation of telephone lines in areas of light use which resulted in a reduction of monthly service charges; removal of light bulbs from every other light fixture to save energy; usage of video conferences for meetings to reduce travel costs; implementation of automated functions to reduce personnel costs; consolidation of purchasing of supplies for two Campuses; and reduction of one administrative position.

President Randolph stated that all WNCC faculty and staff are actively participating in cost containment measures on an on-going basis.

President Wright reported on August 20th TMCC will hold a meeting that is a collaborative effort between several State service agencies to discuss the possibility of establishing a comprehensive career center on Campus. This will be a one-stop center that will house a number of agencies conveniently located to better serve students.

In the area of cost containment President Wright reported that TMCC has established an energy management system with a computerized environment control capability; more efficient lighting fixtures are being installed; copying costs have been drastically reduced by establishing a centralized

copy center; and establishing a PBX telephone system which will drastically reduce the number of external telephone lines. Additionally, TMCC is in the process of establishing a 2-year base budget review process which includes Departmental meetings with budget personnel to review exactly what expenditures occur in the last 2 months of each fiscal year, as well as reviewing salary savings to analyze how those funds are being utilized.

President Wright reported that the faculty will recommend streamlining of the academic organization by the elimination of one level of management and a reduction in staff from 28 positions to approximately 17. This will result in a more efficient decision making process and reduce costs.

Vice President Jack Hess reported that since DRI is dependent upon grants and research contracts for more than 90% of its budget, they are continuously seeking ways to reduce administrative costs so they remain competitive in that environment. Recently, DRI had a reduction in overhead rate from 77% to 70%. This reduction occurred over 3 years due to administrative costs being maintained at a consistent level while experiencing a base funding growth rate of 12%. Dr. Hess further identified cost containment issues relative

to the physical plant which included an energy retrofit in the Mackay Science Center; the implementation of procurement purchasing credit cards which enable users to make purchases up to \$2000 which reduces the amount of paper being used; and implementation of improvements within the institution to reduce duplication of efforts for a more efficient operation.

President Remington reported that GBC is participating in Team Elko which is composed of various tax supported entities in Elko, including the hospital, College, City and County governments, School Districts, Chamber of Commerce and the Convention Authority. Team Elko allows these entities to interact to avoid duplication of efforts for all agencies with the potential for tremendous savings.

President Remington also reported that some GBC programs have been eliminated which resulted in cost savings.

President Remington reported travel is a large expense to GBC. Some years back the Foundation provided funding for an interactive video classroom and a second interactive video classroom was funded through UNR, the Medical School and AHEC which has resulted in a savings of more than \$40,000 in travel expenses through the interactive video

use.

The pre-school building on Campus was partially funded through a private donor; a very innovating Building & Grounds crew have assisted with the completion of this project in addition to other projects on Campus resulting in over \$100,000 in savings; and, investing in a press for the Public Information area has resulted in a savings of \$25,000.

President Harter reported that when Dr. Guinn was President of UNLV he tried to reduce the \$10 million budget deficit. UNLV is still working on this problem; however, over the last couple of years very good progress has been made in bringing staffing in line by reducing positions and there are currently 17 faculty vacancies. The Provost is in the process of redistributing those positions where the most growth is occurring. The reorganization plan will take 14 small units and combine them with larger units that are better aligned and will allow for future reduction in administrative costs. President Harter reported other cost containment efforts are: the design and implementation of a position control system which produces computer generated forms and contracts for returning faculty eliminating the

use of hand-written contracts and letters which has reduced clerical expenses; implementation of a direct student lending process in the financial aid area which eliminates the 3rd-party in lending which in turn eliminates a great deal of clerical support; increased usage of student employees to replace some classified staff positions who were reassigned on Campus, particularly in parking services, reducing salary expenses and creating work opportunities for students on Campus; and, implementing an internal audit system on Campus which will provide information for cost reduction and increase efficiency.

President Crowley reported that a Blue Ribbon Committee on Red Tape has inspired the University to take seriously the effort to do business more efficiently. Some examples are: the consolidation of forms used on and off Campus; a variety of organizations have occurred over the years which has resulted in greater efficiency; a major overhaul of the student services area; the reorganizing of 3 schools into 1 College of Human and Community Services which consolidated 3 Deanships into 1; implementation of energy saving programs in the residence halls; annual program reviews which lead to a better usage of existing resources; out-service janitorial services in residence halls; mem-

bership in a bookstore consortium with other institutions which allows UNR to leverage suppliers which will benefit the students; technological improvements in admissions and records; implementation of more evening classes; employment of student employees in admissions and records, cutting staffing expenses; the implementation of an energy cost savings plan in collaboration with Sierra Pacific Power Company, various shared staffing arrangements throughout the Campus; and Printing Services and the Purchasing Department has implemented cost saving methods.

Chancellor Jarvis stated that since UCCSN is approaching a pre-legislative phase and seeking a substantial increase to its budget, he intends to update the Board on a regular basis of the ways of better utilizing the State's resources.

5. Approved the UCCSN 1997-99 Biennial Budget Request

Chancellor Jarvis and Vice Chancellor Tom Anderes presented the 1997-99 Biennial Budget Request.

Dr. Anderes emphasized budget priorities which included detailed explanations of each priority and reviewed specifically the dollars for each priority by institution and

sector. A much larger document will be presented to the Governor which will include all institutions with more detailed justification.

Dr. Anderes commended Mr. Larry Eardley, Budget Director, and the Budget Office staff for their hard work in coordinating the information for the budget and their interaction with the Governor's Office and individual Campuses on almost a daily basis and translating that information into the budget. Mr. Eardley was instrumental in gathering and interpreting this very critical information.

Mr. Phillips left the meeting.

Dr. Anderes outlined the UCCSN 1997-99 Biennial Budget starting with a review of the key budget development activity and time frames. Dr. Anderes stated that balance and growth are the primary goals for this budget; however, with growth UCCSN must not diminish the services it is providing. Support formulas should explain the magnitude of the issues. He continued with a slide presentation which detailed the priorities individually as follows:

Continue critical academic and administrative services

supporting student population

Encourage and expect more citizens to participate in

higher education

Identify an appropriate balance between the quality of

services provided and the number of students served

System Priorities and Funding

(millions)

Priority	Funding
1. Student Access	\$ 34.3
2. Improved Quality of Services	80.9
3. Enhancing Information Technology	35.2
4. Maintaining an Adequate Equipment Resource	30.0
5. Creating a State Law School - UNLV	5.2
6. Increasing Safety/Security Efforts	6.4
Enhancing Programs in Diversity	2.1
Expanding Applied Research Initiatives	3.6
Business & Industry/Workforce Development	2.3
7. Addressing School of Medicine Initiatives	3.0

Summary by Institution

(millions)

Unit	Appropriation	Requested	Percent
	1995-97*	1997-99	Change
UNLV	\$196.6	\$262.6	33.6%
UNR	176.0	225.9	28.4
DRI	5.3	10.8	103.8
CCSN	70.3	124.2	76.7
TMCC	39.5	53.9	36.5
GBC	13.6	19.1	40.4
WNCC	22.9	30.8	34.5
SCS	20.1	32.1	59.7
Other	86.9	106.3	22.3
Total	\$631.2	\$865.7	37.2%

*Includes one-shots

In answer to a question concerning the 103.8% change for DRI, Dr. Anderes responded that DRI has a small State base budget. The applied technology initiative will add about \$1 million to this budget, which by itself is 20%. DRI

has also included funding for operation and maintenance of new buildings and participation in the initiatives for technology and safety.

Funding Sources

(millions)

Sources of Funding	Appropriation 1995-97	Requested 1997-99	Percent Change
State	\$489.4*	\$707.3	44.5%
Student	110.8	129.8	17.2
Other	31.0	28.6	(7.7)
Total	\$631.2	\$865.7	37.2%

*Includes one-shots

Analysis by Sector/Region

Requested Increase - % over 95-97 Appropriation:

Region : South - 45.0% North - 30.8%

Universities : UNLV - 33.6% UNR - 28.4%

Community Colleges: CCSN - 76.7% North - 47.6%

Requested Increase in Total Dollars:

South - \$119.9 million

North - 77.7 million

% of Total Budget:

	95-97	97-99
South :	42.3%	44.7%
North :	39.9%	38.1%
Other :	17.8%	17.2%

Dr. Eardley questioned whether the UNLV Law School was included in these figures, to which Dr. Anderes replied it was and \$5.2 million has been requested.

Dr. Derby questioned what the Southern region's 45% increase represented. Dr. Anderes replied CCSN and UNLV together will bring a 45% increase into the next budget.

(millions)

1. Student Access

Fully Fund Instructional Programs \$25.4

Support 5% Annual Enrollment Growth

Increase Student Financial Aid 8.9

Seek Continuing Funding

Emphasis on Access for Most Needy

2. Improved Quality of Services

Support Formulas \$43.5

Salary Increase (FY 98-6%; FY 99-4%) 29.9

Community College Faculty Funding 3.3

Support for Non-Formula Activities 4.2

3. Enhanced Information Technology

Distance Education \$12.0

Academic/Administrative System Improvement 15.0

4. Maintaining an Adequate Equipment Resource

\$30 Million is Requested to Support: \$30.0

Instructional and Vocational

Technical Programs

Research, Teaching and Computer

Laboratories

Buildings and Grounds

Library and Media Programs

Department Network

5. Creating a State Law School - UNLV

\$5.2 Million is Requested for: \$ 5.2

Hiring Faculty and Staff

Library Acquisitions

Program Operating Support

Mrs. Berkley asked whether the UNLV Law School would be located on the Campus or elsewhere because it was suggested

by a Las Vegas Councilman that the Law School should be located downtown. Dr. Harter stated that there may have been conversation sometime within the last 23 years about the possibility of locating the Law School downtown where the majority of the law firms are located; however, this location would not be conducive to the holistic University environment in terms of having the Law School and faculty interrelate. It is most important to ensure the Law School does not feel isolated and more importantly that the students are integrated with faculty in other disciplines and there is a sense of academic and intellectual community on the main Campus. Dr. Harter stated that it is her intention that the home of the Law School be on Campus.

Mr. Phillips returned to the meeting.

6. Increasing Safety and Security Efforts

Enhancing Workplace Safety \$ 4.3

Hazardous Substance Control

Strengthening Regulatory Oversight

Expanding Campus Security Initiatives 2.1

Enhancing Gender Equity 1.0
Increasing Access for the Disabled .6
Improving Recruitment/Retention of Minorities .5

Expanding Research Initiatives - \$3.6

Million is Requested for: 3.6

Collaborative Efforts to Leverage Funds

Specific Applied Research Projects

Campus Initiatives

Strengthening Relations with Business

Industry (MAP)/Workforce Development

Expanding Partnerships with the

Private Sector 1.9

Improving Ways to Develop the

Workforce .4

7. School of Medicine Initiatives

\$3 Million will Support: \$ 3.0

Primary Care Instruction

Clinical Site Consolidation

Recruiting Health Care Staff in Rural

Areas

Continuing Education Programming

Dr. Eardley left the meeting.

Request for Funding Flexibility

The System is confronted with a chronic shortfall in funds supporting non-instructional programs.

The 1997-99 request for funding the support formulas will fall substantially (\$40 million) below projected need.

In recognition of the continuing support funding shortfalls, it is recommended that the Board seek State approval for allocating support funds at the institution's discretion.

The allocation of funding generated through the support formulas will be monitored through the legislative mandated accountability report.

Mrs. Gallagher thanked Dr. Anderes for the excellent budget

presentation.

Mrs. Gallagher moved approval of the UCCSN 1997-99 Biennial Budget Request. Mrs. Sparks seconded.

Ms. Berkley agreed that this was a wonderful budget presentation. She stated that at times she has been harsh in her criticism of the Board and wondered why more has not been accomplished even though she and the Board have worked very hard. She stated there is a commonly held belief in Southern Nevada that there is an inequity in the funding between the northern and the southern parts of the State. The Chancellor has drafted a request that the Legislature fund a study of the budget formulas used to support the UCCSN.

Chancellor Jarvis responded to Ms. Berkley's comments stating that item 18 on this agenda is a request for a comprehensive study. This was not funded at the last Legislature, but it is clear that a comprehensive funding study is needed by the UCCSN. Dr. Jarvis stated that this study will occur next year whether or not the Legislature funds the study. He also stated that the perceived inequity is not necessarily the reason for the study, there are enormously different patterns of demands and activity since the last

study done in the 1980's. Also, there are financial aid needs that are not covered in the funding formulas.

Motion carried.

The Chancellor stated that having officially approved the budget the System is now in the advocacy season. This burden falls mainly upon the Campuses and the Chancellor's Office; however, Regents also play a fundamental part in reacting with the public. The media will be reporting that higher education has requested a 37% increase in its budget request. The Chancellor stated that two important words need to be communicated this year: "access" and "value". In terms of access the System is proposed to grow approximately 5% per year which is almost twice the rate of growth in the current biennium. In terms of value this request is 12% less than last biennium's request. He noted the tuition proposal is a smaller rate of increase than the 1995-97 biennium. In addition, the System is also proposing a very modest salary request.

Mrs. Gallagher stated that after the last session there was a great deal of discussion regarding the funding study. She stated that she supports the funding study and feels it is

critical in that many areas are not working well and really do need to be reevaluated.

6. Approved the Acquisition of U. S. Bureau of Mines Building, Land and Equipment, UNR

Approved the acquisition of the U. S. Bureau of Mines (USBOM) Reno Research building, land and equipment by the University of Nevada, Reno. With the dissolution of the USBOM, many of its facilities are being transferred to non-federal entities. The 63,000 square feet Reno Research Center building sits on 2.24 acres of land in the geographic heart of the UNR Campus. Transfer of the USBOM building, land and equipment will allow expansion of teaching, research and outreach programs in the areas of mining and environmental science. The request made by UNR to the U. S. Department of Interior is included as Ref. G, filed with the permanent minutes.

President Crowley reported that he has had discussions with the Secretary of the Interior regarding the Bureau of Mines building which has been a part of the Campus for 42 years; therefore, with the dissolution of the USBOM the building should be transferred to the University. President Crowley

further stated this building is in excellent condition with well equipped laboratories. The deed has been reviewed by Legal Counsel.

Mrs. Gallagher moved approval of the acquisition of the U. S. Bureau of Mines building, land and equipment by UNR.

Dr. Eardley seconded. Motion carried.

7. Approved Appointment - Director of Press

Approved the appointment of Ronald Latimer as Director of the University Press, at an annual salary of \$66,000 for a period of 2 1/2 years, January 1, 1997 through June 30, 1999.

The Chancellor reported that a national search was Chaired by Vice Chancellor John Richardson, who had presented an excellent short list of candidates. The Chancellor stated Mr. Latimer is currently Director of the Museum of New Mexico Press and previously the manager of Cornell University Press. Mr. Latimer has a strong financial and marketing background. Since Mr. Latimer cannot join UCCSN until January 1997, Chancellor Jarvis recommended a 2 1/2 year contract at this time.

Chancellor Jarvis commended Mrs. Margaret Dahlrymple for the excellent service she is providing to the Press as Interim Director.

Dr. Eardley moved approval of the appointment of Ronald Latimer as Director of the University Press, at an annual salary of \$66,000 for a period of 2 1/2 years, January 1, 1997 through June 30, 1999. Mrs. Gallagher seconded. Motion carried.

8. Approved Award of Contract

Approved a 3-year contract for President Joseph N. Crowley, UNR, effective July 1, 1996 through June 30, 1999.

The Chancellor reported that President Crowley received an excellent 5-year periodic performance evaluation during 1995-96; accordingly, he recommended approval of a 3-year contract renewal.

Dr. Derby moved approval of a 3-year contract for President Joseph N. Crowley, UNR, effective July 1, 1996 through June 30, 1999. Mrs. Gallagher and Mr. Phillips seconded.

Mrs. Gallagher requested clarification of the contract renewal process and inquired whether the contracts for Presidents varied in terms. Chancellor Jarvis responded that when the Board eliminated "rolling" contracts 3 years ago, all then-continuing Presidents moved to a 3-year fixed term contract. Those contracts are now up for renewal consideration. The Chancellor is basing his recommendations for a multi-year contract renewal on the extensive Periodic Performance Evaluation process implemented last year. The process reviews the last 3-5 years of a President's performance and involved extensive on-Campus and off-Campus consultation by the Chancellor. Both Presidents Crowley and Remington underwent such reviews in 1995-96. The Chancellor noted that these Periodic Evaluations are in addition to the Annual Reviews he conducts on all Presidents each year and which form the basis of his recommendations for any merit increases. If a President was performing at an outstanding level through a multi-year contract term, as indicated by a series of Annual Reviews, the Chancellor might make a recommendation for a further multi-year contract renewal before the next Period Evaluation cycle is complete. The contract renewal process is flexible and the length of term recommended is based upon performance.

Dr. Eardley asked if all of the Presidents had tenure.

The Chancellor stated that 4 do: Presidents Crowley, Harter, Remington and Taranik.

Motion carried.

9. Approved Award of Contract

Approved a 3-year contract for President Ronald Remington, GBC, effective July 1, 1996 through June 30, 1999.

The Chancellor reported that President Remington received an excellent 5-year period performance evaluation during 1995-96; accordingly, he recommended approval of a 3-year contract renewal.

Dr. Eardley moved approval of a 3-year contract for President Ronald Remington, GBC, effective July 1, 1996 through June 30, 1999. Mr. Phillips seconded. Motion carried.

10. Approved Appointment, Men's Football Coach, UNR

Approved the appointment of Mr. Jeff Tisdell as Men's Football Coach for a term of 3 years, July 1, 1996 through June

30, 1999, at an annual salary of \$90,000.

Dr. Eardley moved approval of the appointment of Mr. Jeff Tisdale as Men's Football Coach, for a term of 3 years, July 1, 1996 through June 30, 1999, at an annual salary of \$90,000. Mrs. Gallagher seconded. Motion carried.

11. Approved the Academic, Research & Student Affairs Committee

Report

Chair Shelley Berkley presented the following report on the Academic, Research & Student Affairs Committee meeting held July 10, 1996.

Biennial Budget Request for Distance Education - Vice Chancellor John Richardson presented a report that requested \$12 million for distance education/networking which will be included for the 1997-99 Biennial Budget Request. These funds will be used to expand television sites from 42 to 61; expand 1-way and 2-way audio in Las Vegas, Washoe and Carson City regions; and expand and extend Internet services for K-12 and UCCSN. The first major category is for \$2.3 million for program continuation which details expenses to carry out the initiatives under SB 204. The second category

of \$9.6 million is for program enhancement and includes personnel expenses from SB 204. Dr. Richardson has worked closely with K-12 on the SB 204 project during the past year.

Ms. Berkley moved to accept the report as presented. Mr. Phillips seconded. Motion carried.

1. Approved the Ph. D. in Education, UNLV

Approved the Ph. D. in Education at UNLV as found in Ref. A on file in the Regents Office.

Ms. Berkley moved approval of the Ph. D. in Education at UNLV. Mrs. Gallagher seconded. Motion carried.

2. Approved the Reorganization Plan, UNLV

Approved the UNLV Plan for Reorganization of Academic Units as presented. The Committee heard testimony pro and con for the Plan from students, Administrators and faculty. The most controversial aspect of the plan was the placement of the Greenspun School of Communications in the College of Urban Affairs.

Since the Committee's action of July 10, UNLV had made several changes to the proposed Reorganization Plan, which were presented for review and consideration by the Board.

President Harter stated that the changes to the UNLV Reorganization Plan are minor, mostly editorial in nature. She also reported that the Greenspun family is very supportive and has endorsed the School of Communications moving into the new College of Urban Affairs and views this as an opportunity to grow. Changes are as follows:

Change the title of the Extended Education to the
College of Extended Studies

Shorten title for Department of Dance Arts to the
Department of Dance and Department of Theatre
Arts to the Department of Theatre

Reorganization in Kinesiology programs

College of Liberal Arts improved language to clarify
that the B. S. degree in Women's Studies would
remain separate from Interdisciplinary Degree
program

Ms. Berkley requested clarification regarding concerns about placing the School of Architecture under Fine Arts since she has received letters on this issue.

President Harter responded that the School of Architecture is currently in the College of Engineering and that it was both the faculty's desire and the accrediting agency's wish that Construction Management would be better served in Engineering and that Interior Design, Landscape Design and traditional architecture would be best housed within the College of Fine Arts.

Ms. Berkley also received letters questioning the School of Clinical Science being moved to School of Nursing.

President Harter responded that since UNLV has had the School of Clinical Science, its highest FTE was 13.

This is too small to be called a School. It needs to be a Department and its program fits very well within the soon to be School of Nursing. This has been cleared with the accrediting body. Ms. Berkley expressed concern in that since this is such a small Department it could possibly be absorbed by the School of Nursing.

President Harter stated that it has a very clear curriculum and will remain intact with maintaining a

mutually supportive relationship with the Nursing program.

Ms. Berkley complimented President Harter for the outstanding negotiating she did with the Greenspun School and how pleased the family is and stated this is a tribute to Dr. Harter's leadership.

Mrs. Sparks commented on a letter she received from a group from Valley Hospital regarding the Clinical Science Program. Dr. Ferraro stated that the reorganization will allow for a reduction in overhead through a reduction in secretarial staff while maintaining the current program Director, faculty and curriculum. The program will also be listed separately in the catalog.

Mrs. Sparks felt that Dr. Ferraro's 3-page letter clarified all concerns and will serve as a good reference for anyone who questions this situation.

Ms. Berkley moved approval of the UNLV Plan for Reorganization of Academic Units as presented. Mrs. Sparks seconded. Motion carried.

Mrs. Sparks presented the report on behalf of Chair Mark Alden on the meeting of the Audit Committee held July 10, 1996.

Audit Exceptions Report - The Committee received the Audit Exceptions Report for the year ending June 30, 1996 as presented by Mrs. Sandi Cardinal, Director of Internal Audit. The report contained planned and actual hours for each audit for 1995-96; an exception report analysis; summary of significant audit findings; audit findings on Financial Statements, A-133 and Institutional Internal Audit Reports; and, open and closed exceptions, with a brief description of those exceptions. This report will be published every 6 months and forwarded to both the Audit Committee and the Finance and Planning Committee.

Internal Audit Procedures - Mr. Alden suggested changes in procedures for audits by moving to a financial review and further suggested that the Internal Auditors assist the Departments with internal controls. It was pointed out by Mrs. Cardinal that in each audit there currently is a financial review and a classification of revenues and expenditures, with any improper classifications so noted in

the report. Mrs. Cardinal stated that many of the areas to be audited are so small in size they do not have the staff for internal controls; however, at larger Campuses the Controller's Office staff assists them. Also, Mrs. Cardinal pointed out that Internal Audit cannot audit an activity they control or with which they are involved.

Intercollegiate Athletics, UNLV - Mr. Alden requested a financial review of revenues and expenditures for the period July 1, 1993 through June 30, 1996 for Intercollegiate Athletics at UNLV, and a number of schedules including 9 categories of revenues, 8 categories of expenditures and trade-outs. He indicated this material was requested to maintain a confidence level.

During the ensuing discussion, it was pointed out that:

- a. Such requests for information should be made through the Chancellor and should not go directly from a Regent to the Campus staff.
- b. The information requested had been supplied to Mr. Alden 3-4 times during the year in various forms as he had requested.

c. The information had been reported at the June meetings of the Finance and Planning Committee and the Board of Regents.

d. The information is contained in annual NCAA reports. UNLV stated they would send a copy of the reports to Mr. Alden.

e. Requests such as this require a great deal of staff time which takes away from regular duties.

f. This is not an audit problem, but rather a fiscal problem which is being rectified, and has been discussed with the Finance and Planning Committee during the Fiscal Exceptions Report.

Mr. Alden stated he would abide by the Committee decision but hoped the Regents would not sweep this under the carpet.

Mrs. Gallagher replied that the matter was being handled through the proper channels, that a Committee and the full Board had heard the matter and would be following progress of the Athletic Department, and that the proper channel for such requests is through the Chancellor.

Mrs. Sparks moved approval of the report. Dr. Eardley seconded.

Mr. Graves commented that a lot of work is done in all of the Committees and all members deserve to be commended.

Ms. Sparks stated she felt all comments should be on record since the way the conversation had gone it sounded as though Mrs. Cardinal was not doing her job; that UNLV had not followed up on the requests; and the Board and Audit Committee were not doing their jobs. Mr. Graves stated the irony is that all this information had been previously provided to Mr. Alden. Mrs. Sparks agreed in that reams of information had been provided to Mr. Alden along with the NCAA report which is provided annually.

Motion carried.

1. Internal Audit Reports

Mrs. Sparks presented the Internal Audit reports as contained in Ref. B on file in the Regents Office.

UCCSN One-Shot Access Funds, Fall 1995

Mrs. Sparks moved approval of the Internal Audit reports. Mrs. Gallagher seconded. Motion carried.

2. Approved the Work Schedule, Internal Audit

Mrs. Sparks presented the work schedule for Internal Audit as found in Ref. C on file in the Regents Office.

Mrs. Sparks moved approval of the work schedule for Internal Audit. Mr. Phillips seconded. Motion carried.

Mrs. Gallagher commented that since 3 new Regents will come on board soon, it should be explained very carefully to them that if each demands individual requests from Departments, Colleges and institutions, it takes up a great deal of time for the staff at these institutions and many times, after the fact, means nothing. She stated that she leaves some of these meetings with a great deal of guilt because she does not operate like this and she hopes the new Regents understand that is not a Regent problem.

Ms. Berkley stated that she appreciates what Mrs. Gallagher and Mrs. Sparks did under the circumstances, and that it was tough and they did an outstanding job.

Dr. Eardley stated that in prior years the Board went on record to stop the interference of a Board member on a Campus and stop the questioning; there were piles of information going out and the Board took a stand on this issue and he feels it may be time to discuss it again.

Mr. Graves stated that when the Board restructured it made the Chancellor the CEO requiring all requests to go through his office. No one Regent should be requesting anything.

13. Approved the Finance & Planning Committee Report

Chair Dorothy Gallagher presented the report of the Finance & Planning Committee held July 10, 1996.

The following items were presented for information only:

1. Information Technology

Mr. Van Weddle, Director of the System Computing

Services, provided a brief overview of the \$15 million to be included for Information Technology in the UCCSN 1997-99 Biennial Budget Request. There are 3 phases of the request:

\$9.0 million - Campus Computing, which only addresses some of the needs of the Campuses.

\$1.5 million - SCS Hardware upgrade.

\$4.5 million - Financial Application purchase, which would replace the current CUFS system.

2. Dept Management

Mrs. Sandi Cardinal, Director of Internal Audit, reported that Vice Chancellor Anderes is working with Howarth-Montague and Associates in preparing a report to be presented in September on loans, practices and procedures, a list of all debt (by institution) and debt ceilings for the System. The September Finance & Planning Committee meeting is scheduled for September 4, 1996 in the Conference Room, System Administration in Reno.

Mrs. Gallagher moved approval to accept the report. Mrs.

Sparks seconded. Motion carried.

14. Approved the Consent Agenda

(1) Approved the minutes of the regular meeting held June 20 & 21, 1996.

(2) Approved President Harter's recommendation for emeritus status to the following:

Dr. Phillip E. Lowry, Associate Professor of Public Administration, UNLV, Emeritus, effective June 30, 1996.

(3) Approved Tenure on Hire, UNR - Approved tenure on hire for new Department Chairs as listed below. Both hire and tenure are to be effective July 1, 1996.

Dr. Charles Bullock, Professor and Chair of the Department of Health, Wellness and Exercise Sciences in the College of Human and Community Sciences.

Dr. Wallace Whiting, Professor of Chemical Engineering
and Chair of the Department of Chemical/Metallurgical Engineering in the Mackay School of Mines.

(4) Approved the Advisory Board, College of Engineering,
UNR - Approved the appointment of the following individuals to the College of Engineering Advisory Board at UNR:

Don Bently

Paul Lumos

Charlotte Jones Mc Connell

Glenn Williamson

Thomas "Spike" Wilson

(5) Approved Capital Improvement Fees, TMCC - Approved use of \$50,600 of Capital Improvement Fees at TMCC as follows:

Replacement of Carpet, Phase IV	\$28,220
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Renovation of Classrooms	12,060
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Refinish Open Stairs in Phases	
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III, IV and V	10,320
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Total	\$50,600
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(6) Approved Capital Improvement Funds, CCSN - Approved use of approximately \$352,787 in Capital Improvement Fees at CCSN on the projects listed below. This request is made in order to accomplish the projects by the start of Fall semester.

Debt Service on Library Loan (annual) \$288,287

West Charleston Campus - Interior

Renovations, Building B - Health

Related Programs 64,500

Total \$352,787

(7) Approved Handbook Change, Tuition & Fees, School of Medicine, UNR - Approved Handbook changes, Title 4, Chapter 10, Section 13. Distribution of Fees and Tuition, School of Medicine, and Title 4, Chapter 17, Section 4. Tuition as contained in Ref. C-7, filed with the permanent minutes.

(8) Approved the following Interlocal Agreements:

A. Parties : Board of Regents/UNR and the Nevada

Junior Livestock Show Board (Inter-

local)

Purpose : Cooperative Extension to provide

services for the Junior Livestock

Show.

\$\$: \$27,852 to UNR

Eff. Date: July 1, 1995 to August 30, 1996

B. Parties : Board of Regents/UNR and the Nevada

Division of Child and Family Services

local)

Purpose : Parent-Infant Enrichment Program.

\$\$: \$8,767 to UNR

Eff. Date: July 1, 1996 to June 30, 1997

C. Parties : Board of Regents/UNR and the Nevada

Division of Child and Family Services

local)

Purpose : Partners in Parenting Program.

\$\$: \$64,939 to UNR

Eff. Date: July 1, 1996 to June 30, 1997

D. Parties : Board of Regents/UNR and the Nevada

Department of Human Resources (Inter-

local)

Purpose : 4-H Teams Exploring Careers Program.

\$\$: \$22,018 to UNR

Eff. Date: February 1, 1996 until work is finished

E. Parties : Board of Regents/UNR and the Nevada

Division of Environmental Protection

(Interlocal)

Purpose : To provide population estimates in accordance with ongoing superfund site-characterization projects.

\$\$: \$4,000 to UNR

Eff. Date: July 1, 1996 to June 30, 1998

F. Parties : Board of Regents/UNR and the Nevada

Division of Environmental Protection

(Interlocal)

Purpose : Remediation of acid mine drainage at the Leviathan Mine.

\$\$: \$130,000 to UNR

Eff. Date: August 1, 1996 to December 31, 1997

G. Parties : Board of Regents/WNCC and the Nevada

Public Works Board (Interlocal)

Purpose : Engineering and architectural services

at WNCC Douglas Campus in Minden.

\$\$: \$880,000 maximum to Public Works Board

Eff. Date: August 1, 1996 to August 1, 1998

H. Parties : Board of Regents/WNCC and the Nevada
Public Works Board (Interlocal)

Purpose : Engineering and architectural services
at WNCC Carson City Campus for Trade
and Industry Complex.

\$\$: \$175,000 maximum to Public Works Board

Eff. Date: July 1, 1996 to July 1, 1998

I. Parties : Board of Regents/WNCC and the Nevada
Department of Motor Vehicles (Inter-
local)

Purpose : Motorcycle safety and education
courses.

\$\$: \$15,000 to WNCC

Eff. Date: July 1, 1996 to June 30, 1997

J. Parties : Board of Regents/GBC and the Nevada
Public Works Board (Interlocal)

Purpose : Engineering and architectural services
Great Basin College in Elko for Fitness

Center.

\$\$: \$850,000 maximum to Public Works Board

Eff. Date: July 1, 1996 to July 1, 1998

K. Parties : Board of Regents/GBC and the State

Occupational Information Coordinating

Committee (Interlocal)

Purpose : Amending effective date and replacing

"NNCC" with "Great Basin College" for

Nevada Career Information System.

(Amendment to 1993 Interlocal.)

\$\$: \$1,500 maximum to SOICC, adding con-
sultation fee

Eff. Date: May 30, 1996 until revoked by either
party

L. Parties : Board of Regents/CCSN and the Nevada

Department of Employment, Training and

Rehabilitation (Interlocal)

Purpose : Nevada Career Information System.

(Amendment to 1993 Interlocal.)

\$\$: \$1,500 maximum to SOICC, adding con-
sultation fee

Eff. Date: May 30, 1996 until revoked by either

party

Dr. Eardley moved approval of the Consent Agenda. Mr.

Phillips seconded. Motion carried.

15. Approved the Executive Salary Recommendations

Approved the recommendations for 1996-97 salaries for Presidents and System Administration Executive Officers. These recommendations include the 3% cost of living adjustment funded by the Nevada State Legislature as well as merit increases where appropriate based upon the Chancellor's evaluation of performance. Ref. D is filed with the permanent minutes. Chancellor Jarvis reported that these salary recommendations were presented at the last Board meeting.

Mrs. Gallagher moved approval of the recommendations for 1996-97 salaries for Presidents and System Administration Executive Officers. Mrs. Sparks seconded. Motion carried.

Ms. Berkley voted no.

16. Approved the Chancellor's Salary

Approved a 3% increase in the Chancellor's salary, based

on the cost of living adjustment (COLA) authorized by the Legislature, retroactive to July 1, 1996.

Chancellor Jarvis stated that although it is not a legal requirement to bring a cost of living adjustment for Board action, however, in the case of the Chancellor's salary it is his personal belief that as a public officer his salary should not change except by explicit action by the Board. This item only applies to the Chancellor and no other member of the System.

Mrs. Gallagher moved approval of a 3% increase in the Chancellor's salary, based on the cost of living adjustment (COLA) authorized by the Legislature, retroactive to July 1, 1996, as presented. Mr. Phillips seconded. Mrs. Berkley voted no. Motion carried.

17. Approved a Project Account for Western Governor's University

Vice Chancellor John Richardson presented a report on a project being developed by the Western Governors' Association called the "Western Governors' University". Chancellor Jarvis requested authorization to work with the Governor and staff on planning and design of the Western Governors'

University and to create a project account for deposit of any planning fund the Governor may provide for the project.

Chancellor Jarvis stated that he is very excited about the Western Governors' University and working with the Governor and his staff in representing Nevada's interest in respect to the development of the WGU.

Dr. Richardson stated that in late December he and the Chancellor attended a meeting of the Western Governor's Association (WGA) in Las Vegas where they first discussed the Western Governor's University (WGU). This was the introductory meeting of this concept. Things moved very quickly and on August 6, 1996 a letter from the Governor was received requesting the Board accept an appropriation of \$100,000 from the Interim Finance Committee if the Governor is successful in receiving these funds. This money would be transmitted to WGA for the WGU. The second part of the letter requested the Chancellor to work with the Governor in pursuing this project.

Dr. Richardson reviewed the purpose of the proposed WGU:

Broaden access to higher education by fostering the use

of advanced technology for the delivery of educational services. This refers to providing services to non-served and underserved populations, often referred to as non-traditional students. Advanced technology such as Internet, interactive television, satellite television, video tapes, CD ROM and audio will be used for delivery. WGU's concept will pull together these resources and transmit them across State boundaries.

To encourage joint development of new learning technology standards and assessment material among states and with private entities to ensure productivity. Currently there are 12 states signing the implementation plan. To date California and Texas are not involved.

The public and private partnership will enlist support of a number of computer companies and publishers. This activity would link private enterprise and public and private higher education in a joint effort to provide services to students. Also, the states would be interconnected through technology so they could communicate across state lines.

Dr. Richardson explained the WGU's criteria ensures that the institution would be:

market-oriented

independent

client-oriented

degree-granting

accredited

competency-based

non-teaching

high quality

cost-effective

regional

quickly initiated

Dr. Derby asked if the WGU would be a public or private University. Dr. Jarvis responded that, as it would transit from the WGU as its initial Board of Trustees to a non-profit corporation of member states, he thought WGU would be a public entity. Later, General Counsel Klasic clarified that the WGU, as described, would have the status of a public charity under Nevada law, but it would not be correct to call it a "public University".

Mr. Graves asked why California and Texas have elected to not participate. Dr. Richardson responded that he felt they

have not quite made the choice yet, that they may participate in the future. They feel they are already so big and offer so much they do not see any benefit in this and California would prefer to market this educational endeavor as international rather than regional.

Mrs. Gallagher asked if tuition would be charged. Dr. Richardson responded that students would pay on a per credit basis.

Dr. Richardson outlined what approvals were needed today. The Governor has agreed to serve on the Steering Committee with an appointee. The funding request for \$100,000 will go to the Interim Finance Committee which is necessary to implement the plan. The Governor will also seek additional financial resources. One center which will serve as the central office will be established in Nevada to facilitate WGU access. All State course offerings will be listed on the Internet as well as degree requirements. At this time, the approval of the Board to establish an account is requested.

Dr. Eardley left the meeting.

Dr. Richardson stated that measures will be taken to eliminate any unnecessary access barriers such as non-resident tuition and State licensure laws which may restrict course offerings of out-of-state courses.

Chancellor Jarvis further explained that WGU would broker courses; the actual course offerings would be on the Internet. Competencies would be developed for degrees/certificates; the center lists all courses for a given subject that a student would need to take to receive a degree; students would contact the school for actual course offerings; WGU would list whether students have completed necessary course requirements; and they would issue the degree/certificate. Financial aid delivery methods will have to change in the future.

Mrs. Sparks questioned who would pay for the center. Chancellor Jarvis responded that no State funds would be used; this program is self-funded through tuition. Mrs. Sparks also requested information regarding how this would benefit the UCCSN. Chancellor Jarvis stated that to not participate would be detrimental and that it will not take away from the traditional Community College or University student, but opens opportunities to another market of students. It pro-

vides another means of offering competency based degrees to students.

President Crowley stated this would have to be an accredited institution and would be treated as any other degree-granting accredited institution. UCCSN will not lose students; however, if it does not participate then some other private institution will provide the service. Mrs. Sparks asked what UCCSN will get as a result of this participation and if it provides access to students free of charge. Dr.

Richardson explained that the access would not be free and that Nevada has many course offerings that would be beneficial to students in other states and vice-versa. He explained that it would permit a person in another state to enroll in a Nevada course; Nevada would get the tuition and Nevada would get a fee for working with that in-state center.

Ms. Berkley stated that many questions are raised by this idea; however, she feels it is an incredible opportunity with great future potential. Since the Governor has already signed on, she feels it is important to support him and have confidence in this area.

Dr. Richardson stated that some states are encountering problems with state licensing; however, this is not a problem in Nevada.

Ms. Berkley moved approval to create a project account for deposit of any planning funds the Governor may provide for the WGU project. Mrs. Gallagher seconded.

Chancellor Jarvis advised that there are already states offering this type of education and the UCCSN course catalog is on the Internet. UC Berkley is adding 400 courses on the Internet this Fall; this information area is just expanding everywhere.

Dr. Derby questioned how effective this is in expanding student intellects. Dr. Richardson responded that currently not enough is known about the learning process and many questions have been raised; however, correspondence courses are currently offered, and this method will provide an alternative to students who cannot exercise other options. President Harter agreed that interaction with students is the most ideal way to learn and this will not replace higher education as we know it, it only provides alternatives to those who may not have an educational opportunity. Presi-

dent Wright stated this would be a supplement, not a replacement to higher education. Certifying competency would be essential to the success of the program. Truckee Meadows Community College would like to become a center.

President Moore reported that in the first 3 months of this year more PCs have been sold than televisions. He feels the methods used to teach are radically changing and ways to get information are changing. It is imperative for the UCCSN to be in the middle of this new business.

Mrs. Sparks stated that she intended to support this idea; however, she felt that there are some very clever businessmen who have put this together, and that in a couple of years it will be interesting to see who ends up leading this.

Chancellor Jarvis summarized that the Board's approval is required to set up a project account for the Governor's membership fees. Also, for approval for him to work on this project developing this planning process, since it is becoming a very significant project.

Motion carried.

The meeting recessed at 12:15 P.M. and reconvened at 12:45 P.M.

with Regents Graves, Berkley, Derby, Gallagher, Phillips and

Sparks present.

18. Approved Bill Drafts

Approved the UCCSN bill drafts to be presented for the 1997

Legislative Session.

A. Funding Study - Establishment of a committee to study

the funding of public higher education in the State of

Nevada.

Chancellor Jarvis stated that the only bill draft proposed

is a revisit of one presented last session, SB 17.

Mrs. Gallagher moved approval of the UCCSN bill draft. Ms.

Berkley seconded. Motion carried.

Dr. Eardley entered the meeting.

Mrs. Gallagher requested the Chancellor review bill AB 69

from the last session which presented a tax break for busi-

nesses who employ students and applies only to K-12. Mrs. Gallagher would like to know if it might apply to higher education and particularly the Community Colleges.

Mr. Graves stated that he just recently became aware that the State of Nevada was considering assessing car dealerships a sales tax on vehicles they donate to the University. He is not sure if this is a bill draft or an interpretation, but this could have a very profound effect on the UCCSN.

Ms. Berkley commented that Assemblywoman Jeannine Stroth is introducing a piece of legislation regarding prepaid tuition; that if this is significant or worthy the UCCSN should make the proposal, not an assemblyperson. Mrs. Gallagher reported that this has come up previously.

President Crowley explained that UCCSN looked at several other states and was not impressed with such measures.

There were many unresolved tax questions and it was determined at that time that UCCSN was not interested.

President Harter explained that Ohio adopted the Michigan Plan and then after 5 years did not allow any new members

to enter due to complicated inflation, tax and logistical issues. It was not a good experience at all.

19. Approved the Manufacturing Assistant Program (MAP)

Approved the request to accept \$200,000 authorized by the Legislature's Interim Finance Committee to support the Manufacturing Assistant Program's (MAP) activities during the remainder of the 1995-97 biennium. The State funds will be matched by Federal funds and will enable the MAP program to expand its activities to the Southern and Elko areas of Nevada.

President Crowley reported that the MAP program is an existing program at TMCC and WNCC and is a program that is responsive to a request from the manufacturing industry to provide a vehicle for technology, research, information and need assessment. It would put field agents in Northern Nevada in touch with those firms. Two field agents are currently employed; one in the Carson City area and one in Reno. A partnership was developed with INC., a Federally funded program. INC. will provide a matching grant through the State Economic Commission whereby the \$200,000 becomes \$400,000. The program will allow for expansion particularly

in the Southern region. The program is very successful and has expanded beyond manufacturing; construction and mining are very interested in becoming involved. President Crowley stated that in Nevada manufacturing has led the nation in job growth in the last 3 years. The bulk of growth is in the South; however, growth is strong in the North as well.

President Crowley stated he felt this grant would significantly benefit all 6 institutions in the System. It should be noted that all persons employed are on a 1-year contract.

Mrs. Gallagher moved approval to accept \$200,000 authorized by the Legislature's Interim Finance Committee to support the Manufacturing Assistant Program's (MAP) activities during the remainder of the 1995-97 biennium. Dr. Eardley seconded. Motion carried.

20. Approved Gift of Land, UNR

Approved a gift deed to the University of Nevada, Reno for a 240-acre parcel of land in eastern Nye County, Nevada from the William O. Bradley and Leonard H. Mc Intosh families. The grantors are reserving for themselves all mineral rights. The gift of property is for the benefit of the Col-

lege of Agriculture. It was recommended this gift be accepted subject to a satisfactory report on the physical inspection of the property by University personnel and subject to review of the legal documents by Legal Counsel.

President Crowley commented that this gift of land from the Bradley and Mc Intosh families will be used for the College of Agriculture for its research programs.

Dr. Eardley moved approval of the gift of land pending a satisfactory report on the physical inspection of the property by University personnel and subject to review of the legal documents by Legal Counsel. Mr. Phillips seconded. Motion carried.

21. Approved the Extension of a Loan, UNLV

Approved extension of the loan with Bank of America on the Lied Athletic Complex to 7 years. President Harter reported that originally this loan was to be paid off in 2 years.

The original loan amount was \$1.7 million; however, the extension will be for \$1.5 million.

Dr. Derby moved approval of the extension of the loan. Mrs. Sparks seconded. Motion carried.

22. Approved Resolution for Medical School Loan

Approved a resolution approving an approximately \$755,000 bank loan for University of Nevada Medical School.

Vice President Ashok Dhingra reported that at the last Board of Regents meeting UNR was granted authorization to seek bids. 15 institutions were contacted and 5 responded; the best interest rate was 5.37%.

RESOLUTION NO. 96-2

WHEREAS, the University and Community College System of Nevada (the University) intends to borrow \$755,000 from Pioneer Citizens Bank of Nevada (the Bank) pursuant to a letter from the Bank opened on August 6, 1996 in response to a solicitation of bids therefor (the Proposal, attached hereto) for the purpose of financing improvements for University of Nevada School of Medicine consisting of a medical building in Las Vegas, such borrowing to be evidenced by a note signed by the appropriate officials at the University (the Note).

Dr. Eardley moved approval to refinance the bank loan for the University of Nevada Medical School in the amount of \$755,000 at 5.37% interest. Mrs. Sparks seconded. Motion carried.

23. Approved a Revision of the Capital Projects Budget Request, Medical School

Approved a revision to the University of Nevada Reno's planning priority in the Capital Projects Request in Tier I, Priority 13, UNR - Planning \$1.6 million.

This request will not change the total request of \$1.6 million, but will reduce the request for the design for Laboratory/Science building by \$200,000 to provide for State funding in a like amount for the School of Medicine Library project on the Reno Campus. Ref. E filed in the Regents Office.

President Crowley commented that this request will have no impact on the budget request previously submitted. The request is for planning the Library for the School of Medicine which was a key component in the accreditation report.

The remainder of funding for the building will come from the private sector.

Mrs. Gallagher moved approval of the request to revise the Capital Projects Budget for the Medical School. Dr. Eardley seconded. Motion carried.

24. Approved Bid, Mortgage Refinancing, WNCC

President Randolph requested approval of a bid from Zion Bank for mortgage refinancing for WNCC. At its April 1996 meeting, the Board approved WNCC to seek bids for the refinancing. One financial institution responded. Savings on the refinancing will be used to purchase vehicles for the College.

President Randolph stated the loan amount to be refinanced would be \$1,655,126 as detailed below:

Family Services Center	\$ 500,675
Fallon Building	354,451
Douglas Center	800,000
Total	\$1,655,126

President Randolph reported that Zion Bank was the only bid received at a variable interest rate of 5.6% which would be paid by capital improvement fees. This would immediately free up approximately \$500,000 which was set aside for capital projects and would allow WNCC to use this money for future projects.

The second part of the request is for an auto loan in the amount of \$75,000 for the purchase of 4 new vehicles. Two banks submitted bids; Zion was the best bid with an interest rate of 7.95%.

President Randolph clarified language for the refinancing as: "The Board, through the request of the President for the refinancing of bank loans and the mortgage refinancing, is hereby designated as a qualified tax exempt obligation within the meaning of Section 265(b) 2(b) of the Internal Revenue Code of 1986 as amended." The second part should be for the approval of a bank loan from Zion Bank in the amount of \$75,000 to allow WNCC to purchase 4 vehicles. This loan will be repaid with State funds.

Mr. Graves questioned why only one bid was received for the mortgage refinance when Dr. Dhingra was successful in

receiving 5 bids with lower fixed interest rates for the loan for the Medical School. President Randolph stated that since there is no urgency in this matter, he would agree to withdraw the request and submit the bid for re-financing of the mortgages and return to the Board at a future date.

Mrs. Gallagher moved approval for WNCC's request for a loan in the amount of \$75,000 for purchase of 4 automobiles. Mr. Phillips seconded. Motion carried.

25. Approved the Resolution for Revenue Bonds, TMCC

Approved the request for approval to seek revenue bonds for \$1.2 million for TMCC. The bond proceeds will be used to pay off a loan on the Applied Technology Center.

RESOLUTION NO. 96-3

A Resolution pertaining to the issuance of bonds for the purpose of financing the cost of building, equipping and furnishing an Applied Technology Center for Truckee Meadows Community College; authorizing the Chancellor to arrange for the sale of bonds; and providing other

matters pertaining thereto.

Dr. Eardley requested information regarding the status of bonding capacity for the institutions. Dr. Anderes responded that a comprehensive review will be presented at the September Board meeting which will clarify this matter. He further stated that UCCSN is not close to the ceiling since there is a \$10 million limit annually.

Dr. Eardley moved approval of the request to seek revenue bonds in the amount of \$1.2 million for TMCC. Mrs. Sparks seconded. Motion carried.

26. Approved Handbook Change, Personnel Files

Request is made for approval of a Handbook change, Title 4, Chapter 2, New Section 4, Personnel files. Ref. 26 on file with the permanent minutes.

Chancellor Jarvis summarized the purpose of this proposal is to define personnel files for a restricted group of individuals, the Chancellor, the Presidents, the Vice Chancellors, the Secretary of the Board of Regents, the General Counsel and the Deputies to the Chancellor. Additionally, it is

necessary to define which elements of these personnel files may be allowed access, by whom, and confidentiality requirements. Chancellor Jarvis felt it is important to define these confidentiality requirements for both the System Executive Officers and for faculty and professional staff on the Campuses. Faculty Senate Chairs will be contacted after this meeting to change Campus Bylaws in order to comply with these changes.

Dr. Jarvis stated it is important that there are federal laws protecting a student's privacy, and questioned whether there were any Federal laws that protect personnel files of individuals. Mr. Klasic stated the Buckley Act applies to students, and that there is a Federal government policy act which applies to employees of the Federal government only, it does not apply to State employees.

Mrs. Sparks moved approval of the Handbook change, Title 4, Chapter 2, New Section 4, Personnel Files. Mrs. Gallagher seconded. Motion carried.

27. Approved the Donation of Land, CCSN

Approved the gift of land of 2.5 acres. President Moore

explained that CCSN wishes to exchange a 40 acre patent acquired from the BLM for 40 acres currently owned by a private entity, of which 37.5 acres was acquired from the BLM but which has private ownership rights over an additional 2.5 acres located within the BLM acreage. CCSN requested approval for the acceptance for the 2.5 acres as a donation from the private entity as a first step in exchanging the patents. CCSN will return to the Board at a later meeting for approval of the exchange of the remaining 37.5 acre patent with CCSN's 40 acre patent.

Ms. Berkley moved approval of the gift of 2.5 acres of donated land. Mrs. Gallagher seconded.

Mr. Graves asked if the property has been inspected. President Moore stated he personally inspected the property.

Motion carried.

28. Public Comment

Mrs. Sparks thanked President Remington and his staff stating that during the last 12 years she has attended many interesting and informative meetings in Elko and GBC has

always been very willing to work with the Regents. She has attended Cowboy Poetry, gold mine tours, Biltoki dinners and has had the privilege of watching the Campus grow from two buildings to its current size and that she is proud to be a part of its history and growth. Mrs. Sparks expressed appreciation to President Remington and his staff for all the kindness shown to her and she stated that she will miss them.

29. New Business

Ms. Berkley stated that the Jewish high holidays are approaching and requested Campus Presidents to notify their faculty to adhere to the Handbook policies and requested that if a faculty absolutely must give a test on a high holiday day they should give students an opportunity to make up the work. Ms. Berkley commented that she intends to print in the Jewish Reporter and the Israelite newspaper the name and home telephone number of any faculty member who does not comply with the Handbook requirements.

Ms. Berkley offered a solution for the distribution of confidential personal evaluations. She stated she objected to the plan proposed by the Chairman and Chancellor

whereby a single copy would be held in the System Administration Office in the North and South for Regents in those areas to review. Ms. Berkley stated that she is employed and does not have the luxury of taking off several hours and going to another location to do a review of evaluations, she prefers to be able to read such material at her home on her own time. Ms. Berkley continued that with the Presidential evaluations it was important for her to read all of them and know the content before meeting with the Chancellor to discuss the individuals. She reminded the Board that there were only 11 copies distributed to the Regents. The actions of one Regent by releasing that confidential document made a hardship on the remaining Regents. She proposed that the hardship should be just on one Regent at a time. Therefore, for a period of time, each Regent, except one, should be provided with all confidential material at their homes. That one Regent would have to go to the System Office to read the confidential material. Ms. Berkley further proposed that this process should begin alphabetically and that the period of time be 4 years. Within 44 years, the Regents would then know who, in fact, had leaked the material. She asked that the Regents think about this and also asked that this solution be considered at a future meeting.

Dr. Derby stated she received information from the UNR Department of Continuing Education indicating that UNR has been chosen as the local site for a lecture series on organizational leadership and excellence which will be aired around the world. The 4-part series will be offered on September 12th, October 1st and 23rd, and November 15th in Reno.

Mrs. Sparks stated that UNLV will also present this series in the Fall.

Mr. Graves addressed the suggestion of moving the September 26th Board meeting to October 3-4 at the request of Dr. Derby who has a conflict with the September date. It was further requested that the October meeting be held in Las Vegas and the November meeting be held in Reno.

The meeting adjourned at 1:40 P.M.

Mary Lou Moser

Secretary